

CALL FOR APPLICATIONS

Evaluation of the MSF-Austria Strategy 2021-24

APPLICATION DEADLINE: 30th July 2023

Médecins Sans Frontières/Doctors Without Borders (MSF) is an international medical humanitarian organisation providing quality medical care to people in crises around the world, regardless of religion, ethnic background or political views. Our fundamental principles are neutrality, impartiality, independence, medical ethics, bearing witness, and accountability.

The **Vienna Evaluation Unit**, based in Austria, is one of three MSF units tasked with managing and guiding the evaluation of MSF projects. For more information see <http://evaluation.msf.org/>

Subject/Mission	MSF Austria
Expected start	August, 2023
Duration	Final deliverables to be submitted by end September 2023
Application Requirements	<ol style="list-style-type: none"> 1) A proposal containing an initial version of evaluation matrix and the expected budget¹ (total estimated workload: 60 consultancy days) 2) A cover letter highlighting applicants' experience with similar past assignments (max 1 page) 3) CV(s) <p>Applications should be sent to veuapplication@vienna.msf.org</p>
Deadline to apply	30th July 2023

¹ Please specify the gross amounts and applicable VAT/tax rates (or indicate if a VAT exception applies) in the budget proposal. Please note that MSF Austria is not part of the EU's Reverse Charge VAT mechanism. Do not include field data collection/travel costs, as they will be calculated separately based on MSF policies.

CONTEXT

Médecins Sans Frontières (MSF) provides medical assistance to people affected by conflict, epidemics, disasters, or exclusion from healthcare. We work in over 70 countries and each year, our teams treat more than ten million patients. Our actions are guided by medical ethics and the principles of impartiality, independence and neutrality.

Ärzte ohne Grenzen / Médecins Sans Frontières Austria (AT) was established as a registered Austrian association in 1994 and is located in Vienna. MSF AT is one of more than 25 sections in the MSF movement. The organization's primary objective is to support MSF's global medical and humanitarian mission. This is done through building a strong public voice on humanitarian and medical issues, generating financial resources to fund operational activities and generating human resources for operational activities. Moreover, we support the quality, effectiveness and efficiency in MSF's operational activities by providing direct contributions in several areas.

To support MSF's global medical and humanitarian mission most effectively, MSF-AT developed a 4-year strategy (2021-24) to clearly guide its objectives. This is of course best achieved in close collaboration with the MSF Operational Centres (OCs) and other sections or entities of MSF.

During 2024, the next 4-year MSF-AT strategy will be developed, and this review should enable learning from what went well and what less so with the 2021-24 strategy, as a basis for the new strategy.

EVALUATION PURPOSE, OBJECTIVES, AND QUESTIONS

The overall purpose of the review is to learn from the design and implementation of the MSF-AT Strategy 2021-24, to understand what worked well and where we need to improve, to form a solid basis for the development and then implementation of the next MSF-AT Strategy 2025-29.

For this, the review shall focus on the following objectives and evaluation questions:

1. Process and Design:

The process to develop the MSF-AT Strategy 2021-24 was set-up in a quite participatory manner, with cross-departmental teams, including Board members, taking the lead in elaborating each strategic objective. There were also several all-staff feedback rounds. However, all of this took place online as it happened during the first and very strict COVID-19 lockdowns.

EQ 1.1. Are the objectives of the Strategy focussed on effectively supporting the achievement of MSF's global medical and humanitarian mission?

EQ 1.2 Were external developments and contexts sufficiently taken into account?

EQ 1.3. Was the process effective in ensuring the most useful diversity of views and contributions from within MSF-AT? What can be improved?

EQ 1.4. Was genuine and sustainable buy-in and ownership of MSF-AT colleagues achieved through the process? What can be improved?

EQ 1.5. Were key MSF partners (OCG, OCBA, SEU, GIS Centre etc) sufficiently consulted?

EQ 1.6. Was the M&E framework designed in a useful way?

2. Utility

EQ 2.1. What is the role and current use of the MSF-AT Strategy 2021-24?

EQ 2.2. Has the Strategy been translated into planning tools such as the Plan of Action and Key Performance Indicators?

EQ 2.3. Is the M&E Framework being used and to what extent was the M&E Framework useful?

3. Achievement

EQ 3.1. To what extent were the outlined strategic objectives achieved during the first 2.5 years of its implementation?

EQ 3.2. What were the enabling and disabling factors for achievements/non achievement of defined objectives?

EQ 3.3. What were the enabling and disabling factors for achievements/non achievement of defined fundraising objectives?

EQ 3.4. To what extent was the strategy adapted due to significant changes and/or new insights in the internal and/or external environment during the first 2.5 years?

EQ 3.5. What was conducive to agile adaptations of the strategy, what inhibited it?

Evaluator's requirements

The evaluation team should collectively have the following qualifications, experience and competencies:

Essential:

- Track record evaluating complex organisational set ups and new ways of working
- Experience of working/evaluating Humanitarian organisations or NGOs
- Strategic outlook and thinking
- Track record in completing complex multi-stakeholder evaluations
- High level of cultural competency
- Excellent analytical and writing skills in English

Desirable:

- Prior evaluation experience evaluating strategic plans
- Knowledge of Humanitarian sector in Austria
- Proficient in German language

EXPECTED OUTPUTS

- Concise report summary of key learning points and recommendations.
- Presentation and discussion of findings with the MSF-AT management team.