

**CAPITALISATION OF OCB SUPPLY UNIT “CUSTOMERS”**  
**PERSPECTIVES ON THE E2E REFORM**



**Annex 7: Timing**

The start of the assignment of the Consultant, end of May, coincided with the Head of Mission and Med Co Week, which proved an excellent opportunity for the Consultant to get familiar with the way of working of MSF, obtain a preliminary understanding of perspectives on the Supply Unit and the E2E Reform, and prepare data collection tools.

The inception phase was concluded on the 17<sup>th</sup> of June, with the acceptance of the Inception Report.

The preparation of the survey, and particularly the compilation of the contact list, took more time than initially foreseen. Both surveys were launched in the course of July, and were completed on the 19<sup>th</sup> of August.

Interviews were held over the period 30<sup>th</sup> June to 19<sup>th</sup> July, to accommodate for the many absences of staff due to the holiday season. With the completion of the interviews, the data collection phase was concluded.

The draft report was submitted on the 1<sup>st</sup> of September.

Please find below an overview of the timing of the assignment:

	JUNE					JULY				AUG				SEP				
	week1 30to5	week2 6to12	week3 13to19	week4 20to26	week5 27to3	week6 4to10	week7 11to17	week8 18to24	week9 25to31	week10 1to7	week11 8to14	week12 15to21	week13 22to28	week14 29to4	week15 5to11	week16 12to18	week17 19to25	
<b>INCEPTION</b>																		
Inception phase	█																	
completion inception report						█												
<b>DATA COLLECTION</b>																		
Document review	█																	
Workshop Mission and Med Co	█																	
Workshop Supply Co			█															
Preparing survey and interviews				█														
Runtime survey	█																	
Interviews						█				█								
<b>DATA PROCESSING AND REPORTING</b>																		
processing document review			█															
processing interview outcomes						█												
processing survey outcomes											█							
Completion draft report															█			
Final report																		█

Table. Timing of the assignment