

Training on the Evaluation in Humanitarian Programs - Agenda 2018

Monday, 9 April	Tuesday, 10 April	Wednesday, 11 April	Thursday, 12 April	Friday, 13 April
Introduction to humanitarian aid evaluation	Introduction to humanitarian aid evaluation	Evaluation practice	Evaluation practice	Evaluation practice
9:30:00 – 17:30	9.00 – 17:30	9.00 – 18.00	9.00 – 17.00	9.00 – 16.00
Participants: commissioners & evaluators (30) Introduction to evaluations: <ul style="list-style-type: none"> ▪ Concepts, history, frameworks. ▪ Ethical consideration and quality standards 	Participants: commissioners & evaluators (30) Evaluation data and methods: <ul style="list-style-type: none"> ▪ Type of data and methods used in evaluation (quantitative/qualitative) 	Participants: evaluators (20) Use of quantitative methods: <ul style="list-style-type: none"> ▪ Quantitative data and methods in evaluation ▪ Data sources 	Participants: evaluators (20) Use of qualitative methods: <ul style="list-style-type: none"> ▪ Introduction to qualitative methods ▪ In-depth interview guide 	Participants: evaluators (20) Practical hints on analysis and report writing: <ul style="list-style-type: none"> ▪ Analysis of quantitative and qualitative data, presentation of data Power writing ▪ Referencing
Lunch	Lunch	Lunch	Lunch	Lunch
Participants: commissioners & evaluators (30) Evaluation design: <ul style="list-style-type: none"> ▪ Evaluation purpose and use ▪ Evaluation objectives, criteria and standards ▪ Evaluation questions 	Participants: commissioners & evaluators (30) Analysis and report writing: <ul style="list-style-type: none"> ▪ General rules for analysis ▪ Criteria for a good report ▪ Spot on summary & recommendations 	Participants: evaluators (20) Specific aspects of evaluation: <ul style="list-style-type: none"> ▪ Use of Evaluation matrix ▪ Brief introduction to economic evaluation 	Participants: evaluators (20) Use of qualitative methods: <ul style="list-style-type: none"> ▪ Interview techniques ▪ Focus group discussions ▪ Participatory methods 	Participants: evaluators (20) Review and closing discussion <ul style="list-style-type: none"> • Q & A session • Wrap-up and closure
<i>Social Event / Panel discussion</i>			<i>Vienna sightseeing/dinner</i>	